



**UNITED STATES DISTRICT COURT
MIDDLE DISTRICT OF FLORIDA
ORLANDO DIVISION**

**VACANCY ANNOUNCEMENT
JUDICIAL LAW CLERK**

\$48,035 *

Announcement No.: 04-14 Closes: When filled **Available:** Fall 2005 for a 2 year term

Position Overview

The judicial law clerk researches issues of law, attends trials and other court proceedings, acts as advisor, and makes recommendations based on the law, to Chief Judge Patricia C. Fawsett, United States District Court, Middle District of Florida. The caseload in the jurisdiction is heavy, and the types of cases presented are varied, both civil and criminal, often involving novel issues of law. While the nature of the matters presented is serious, the office environment is personable. There is daily interaction with the Judge and other law clerks concerning legal and court-related issues.

Minimum Qualification Requirements

At the time of appointment, the applicant must be a law school graduate with academic standing in the upper five percent of the class, possess superior research and writing skills, and be proficient in computer-assisted research, Windows and Word Perfect 9. Experience on the editorial board of law review or on moot court and publication in a law review journal is preferred. Maturity, ethics and commitment to the law are required.

Information for Applicants

Employment with the United States District Court offers a generous benefit package, civil and criminal law experience at the federal court level, and an environment providing significant responsibility and challenge.

Applicants should submit a cover letter, current resume with class rank and honors, day and evening telephone numbers, transcripts and writing samples to: Federal Clerkship, Attention: Position 04-14, US District Court, 80 N. Hughey Avenue, Room 300, Orlando, Florida 32801.

Deadline for Receipt of Resumes

All resumes must be received by 5:00 pm, Tuesday, September 7, 2004.

Selected interviews will be scheduled immediately after the deadline for receipt of resumes.

THE UNITED STATES GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER
(See reverse side for employee benefits)

* Starting salary commensurate with legal work experience and prior pay history.
Salary may be higher with previous experience as an elbow law clerk for a federal judge.

EMPLOYEE BENEFITS



Employees of the United States District Court ARE NOT included in the Government's Civil Service classification. They are, however, entitled to the same benefits as other federal government employees. Some of the benefits are:

- Thirteen (13) days of paid vacation per year for the first three years of employment. Up to 26 days per year thereafter.
- Participation in a retirement program.
- Participation in the federal health insurance program of your choice.
- Participation in a group life insurance program.
- Participation in a group long-term disability insurance program.
- A minimum of ten (10) paid holidays per year.
- Prescribed within classification level salary progression based upon acceptable performance.
- Time in-service for employees of other federal agencies, as well as time for those with prior military service, will be taken into consideration when computing leave accrual and retirement benefits.



The United States District Court for the Middle District of Florida serves a 35-county area in mid-Florida, with a population in excess of seven million people. The Clerk's Office is headquartered in Orlando, with full time divisional offices located in Tampa, Jacksonville, Ocala, and Ft. Myers, Florida. The Clerk's Office is responsible for providing clerical and administrative support to all areas of the federal judicial administrative process.